

HOUGHTON MIFFLIN COMPANY

Corporate Fulfillment Services

Vendor Packaging/Shipping Specifications **Effective 9/1/03** **13-ISBN Conversion Effective 1/1/07** **Revision 3**

1.0 Introduction

Houghton Mifflin Company has made a commitment to providing efficient processing of receipts within our various distribution centers. As our business partner, we expect and rely on your organization to institute an adherence to these policies and procedures.

For any additional information, or for clarification on vendor compliance issues, please direct your questions to Dawn Mulkey at (317) 808-1650, or e-mail your questions to Dawn_Mulkey@hmco.com (Dawn_Mulkey).

This website includes all vendor requirements to ship to Houghton Mifflin Company.